

NW London CCGs' Shadow Joint Committee

Thursday 1 November, 15.00–17.00hrs

Room: Bourg Room, Novotel, Hammersmith International Centre 1, Shortlands, London W6 8DR

AGENDA

Time	General business	Doc	Objective	Lead
15.00 (5 mins)	Welcome, introductions and apologies for absence	Paper	For noting.	Marcia Saunders, interim chair
	1. Register of interests			
	2. Minutes of the previous meeting – held on 6 September 2018	Paper	For approval.	Alex Harris
	3. Actions log	Paper	For assurance.	All
	4. Report of the Accountable Officer	Paper	To note.	Mark Easton
Joint commissioning				
15.05 (55 mins)	5. M6 Financial report (including financial recovery plan update)	Paper	Review.	Neil Ferrelly
	6. M6 QIPP update	Paper	Review.	Neil Ferrelly
	7. Business Planning Update	Paper	Endorse.	Huw Wilson-Jones
Joint strategy				
16.00 (60 mins)	8. NHS in NW London: Overview of Strategic Developments since 2012 and next steps	Paper	To note current state & next steps.	Kevin Nicholson / Rory Hegarty
	9. Health and Care Partnership governance refresh	Paper	Discussion.	Mark Easton
	10. Integrated Care in NW London	Paper	Discussion.	Mark Easton
	11. Update from the NW London Shadow Quality & Performance Committee	Paper	Discussion.	Diane Jones
	12. Report from the Collaboration Development Programme Board	Paper	For assurance & to recognise progress towards delegated powers of the committee.	Mark Easton
	13. Joint Committee cycle of meetings and business to be transacted	Paper	Review.	Ben Westmancott
16.55 (5 mins)	14. Any other business	Verbal	N/A	Marcia Saunders
Total meeting time:		Up to 2 hours		

Further information

If you have any questions or would like further information about the meeting, please contact Alex Harris, Corporate Governance Officer at nwlccgs.collaboration@nhs.net

Public involvement

The meeting will be open to the public, with the exception of exempt items if and when these are noted on the front of the agenda. After the meeting is over, there will be up to 30 minutes allowed for questions from members of the public.

Members of the public are invited (but not required) to submit questions to the chair in advance of the meeting so that, as far as possible, a more comprehensive answer can be given on the day. If you would like to submit a question in advance of the meeting, please contact Alex Harris, Corporate Governance Officer at nwlccgs.collaboration@nhs.net

Audio/Visual Recording of meetings

The proceedings of the Shadow Joint Committee will be webcast and available to the public to live-stream. If you are attending the meeting, please be aware that there is a possibility that you will be recorded and visible on the video feed.

Further assistance

If you have any specific needs with regard to accessibility, please contact nwlccgs.collaboration@nhs.net in advance of the meeting.

The date of and location of the next meeting is:

6 December, Board Room, Westminster University, 309 Regent Street, London W1B 2HW

1 November meeting location



Nearest tube – Hammersmith (five minute walk)

Parking

Parking at Novotel is available on-site. Charge is as follows:

Residential parking - £1.50 / hour

Non-residential parking - £3.50 / hour

Members (as at 23 October 2018)

The current Terms of Reference that we are working towards sets the membership of the eventual Joint Committee as:

- an independent chair;
- all eight NW London CCG chairs;
- NW London CCGs' accountable officer;
- NW London CCGs' chief finance officer;
- independent clinician;
- NW London CCGs' director of quality and nursing;
- three lay members – to include one with a responsibility for audit and finance, and one with a responsibility for patient and public engagement;
- one additional representative from the governing body of each CCG;
- a Healthwatch representative; and
- a Public Health representative.

Below reflects the Shadow Joint Committee's progress towards meeting the current membership aspirations – the green boxes flags those categories that are 'compliant', orange ones indicate where the process of appointing has not yet been settled or completed.

* = voting member

Independent Chair	Marcia Saunders (interim)	
NWL CCGs' Chairs	Dr Ian Goodman, Hillingdon CCG *	Dr MC Patel, Brent CCG *
	Dr Nicola Burbidge, Hounslow CCG *	Dr Tim Spicer, Hammersmith & Fulham CCG *
	Dr Andrew Steeden, West London CCG *	Dr Mohini Parmar, Ealing CCG *
	Dr Genevieve Small, Harrow CCG *	Dr Neville Pursell, Central London CCG *
Accountable Officer	Mark Easton, NW London CCGs *	
Chief Finance Officer	Neil Ferrelly, NW London CCGs *	
Independent Clinician	Dr Martin Lees, Consultant in Anaesthesia & Intensive Care Barts Heart Centre Barts Health *	
Chief Nurse / Director of Quality	Diane Jones, NW London CCGs *	
Lay Members (Formal appointment process required – to be three members)	Philip Young (audit and finance) * Lindsey Wishart (audit and finance) * Nicholas Young (patient representation) *	
Nominated second CCG representatives	Jules Martin, MD, Central London CCG Janet Cree, MD, Hammersmith & Fulham CCG Caroline Morrison, MD, Hillingdon CCG	Tessa Sandall, MD, Ealing CCG Sheik Auladin, MD, Brent CCG Louise Proctor, MD, West London CCG Javina Sehgal, MD, Harrow CCG



North West London
Collaboration of
Clinical Commissioning Groups

	Mary Clegg, MD, Hounslow CCG	
Healthwatch	Christine Vigars (for NW London), Graham Hawkes (CEO, Healthwatch Hillingdon)	
Public Health	Melanie Smith, Director of Public Health & Community Wellbeing, Brent Council	
In attendance	Ben Westmancott (SRO, NW London Governance Development)	Juliet Brown, Interim STP Director
	Alex Harris (officer), Corporate Governance, NW London CCGs (secretariat)	