

**North West London Whole Systems
 ISA IG Governing Group Agenda
 (Version 2)
 6th January 2015
 Time: 11.00 – 13.00**

Venue: Conference Room 5.4, 5th Floor, 15 Marylebone Road, NW1 5JD

AGENDA

No.	Item/Description	Lead	Start	Papers
PART ONE: Governance & Terms of Reference				
1.	Welcome and Introductions	Dr Aumran Tahir (chair)	11.00-11.05	Verbal
2.	a) Roles & Responsibilities b) Reporting & Escalation <ul style="list-style-type: none"> • Governing Group • Partner Organisations • Brent CCG (host) c) Adoption of Terms of Reference	Alistair Robertson Sonia Patel Dr Aumran Tahir	11.05-11.30	Presentation
3.	Update on ISA Signatories	Sonia Patel	11.30-11.35	Verbal
PART TWO: Data & Data Processors				
4.	Data Processors <ul style="list-style-type: none"> - EMIS - SystemOne 	Sonia Patel	11.30-11.35	Verbal Update
5.	Proportionality of Data	Sonia Patel	11.35-11.50	Presentation
6.	Update on Section 251	Sonia Patel	11.50-12.00	Verbal

PART THREE: Addendum to ISA				
6.	Amendment to Data Templates <ul style="list-style-type: none"> • Social Care • SystemOne 	Sonia Patel	12.00-12.10	Presentation
7.	Proportionality of Data Discussion	Sonia Patel/Alistair Robertson	12.10-12.20	Verbal
8.	Timescales for strategic solutions <i>(on behalf of Ealing CCG)</i>	Sonia Patel	12.20-12.30	Presentation/Discussion
9.	Appendix- Legal Matrix -ISA, ISP, Contract definitions	Sonia Patel/Alistair Robertson	12.30-12.35	Paper
10.	AOB	Dr Aumran Tahir	12.35-12.40.	Verbal
PART FOUR: CLOSED MEETING FOR DATA CONTROLLERS				
12.	Update on data Flows	Sonia Patel/David Stone	12.40-13.00	Verbal