Clinical User Group meeting for WSIC Dashboards
15 Marylebone Road 9th June 2016

Attendees:

Representative	Organisation
Amanda Lucas	NWL CCGs
Ian Riley	NWL CCGs
Dr Ian Goodman	GP, Chair of Hillingdon CCG
Angeleca Silversides	NWL Lay Partner, Chair of Kensington & Chelsea Healthwatch
Dr Laurie Slater	GP, IG Lead for Hammersmith & Fulham
Dr Richard Baxter	Co-chair of NWL Digital IG Governance Group
Dr Nilesh Bharakhada	GP, Hillingdon CCG Clinical & IT Lead for WSIC
Suhaib Rashid	Concentra
Salman Khan	CWHHE
Steven Bentley	NWL CCGs
Adrian Shentall	NWL CCGs
Jessica Murray	NWL CCGs
Olivia Walicki	NWL CCGs

Summary of Key Decisions:

Action ref	Key Decisions
1	Terms of reference to be update to include responsibility of the Group to monitor delivery of product releases and to provide assurance of the WSIC dashboards
2	Proposed overarching product principles were approved by the Clinical Advisory Group
3	Agreed to use the RFC process proposed
4	Agreed Dr Richard Baxter to chair the Clinical Advisory Group
5	Agreed that an ACP dashboard pilot using the de-identified dataset can be prioritised alongside extending direct care use in Metrohealth
6	Use of patient data for direct care and anonymised data needs to align with balance and proportionality – the direct care data thread is required to fulfil the permitted purpose for extracting and linking the GP data with other data sets as set out in the ISA
7	Assess 'Out of Date Care Plan' watch list. May not be useful for GPs at the moment, but may be useful in the future once use of care planning has matured Consider replacing with other watch lists (no. of co-morbidities was proposed)
8	Agreed that we should investigate inclusion of the List Maker from the Practice view in the care professional dashboard to provide practices with aggregations of patients with particular LTCs – need to confirm that this functionality fulfils practice requirements
9	Agreed that use of ICP opt-out codes is reasonable for recording of opt-outs post-initial bulking. Communications of opt-in/opt-out process must be clear.

10	Patient search to be restricted to search by exact NHS number on the dashboard for secondary care users.

Summary of actions arising:

Action ref	Action	Owner	Due date
1	Share ACP & Practice View user guides to show how LTC data can be accessed by drilling down through levels and how dashboard show changes through time Group to provide feedback on the usefulness of the views in the Practice based dashboard	Olivia to circulate pack Group to provide feedback on the views in the Practice based dashboard	17/6/2016 By next meeting
2	Statistical checks/ guidelines need to be made clear regarding data sample sizes for ACP dashboard (to preserve anonymity of data) ahead of issue of the de-identified data set to MetroHealth with the ACP view	Adrian	
3	Assessment of usefulness and purpose of the 'Out of Date Care Plan' watch list. Circulate logic, care-planning codes, and purpose of watch list and Group to provide feedback to inform decision on this watch list	Adrian to send information on Care Plans and Group to respond	
4	Start and end dates and review dates for social care packages need to be included in the ASC data view – Circulate notes from the Social Care Workshop (3rd June).	Olivia to send notes	
5	Determine whether residential or registered population data to be used (social care uses residential, CCGs registered?)	Steven to confirm	
6	RCF 265 re prescription details under care type 'planned care outside hospital'– Need to follow up with Dr Alan Selwyn (Willow Tree) regarding a 'reason for change' to understand rationale for change before decision take on this RFC	Steven to follow up with Willow Tree	
7	RCF 266 re LTC to have date recorded and source Group advised that this change could be difficult to implement – Medium priority	To be added to release plan for review	
8	RCF 272 re expansion of activity for direct care for inclusion in the dashboard Critical care data, direct access and maternity care (in this order) to be added to dashboard – High priority	To be added to release plan for review	
9	Agreed to meet monthly initially – next meeting to be organised	Olivia	